

Committee Agenda



**Epping Forest
District Council**

CONSTITUTION WORKING GROUP Tuesday, 23rd November, 2021

Place: Virtual Meeting on Zoom

Time: 7.00 pm

Democratic Services Officer: V. Messenger Tel: (01992) 564243
Email: democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Rackham (Chairman), M Sartin (Vice-Chairman), D Dorrell, S Heap, S Jones, H Kauffman, J Mclvor, J Philip, C C Pond, J Share-Bernia and J H Whitehouse

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS

To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 3 - 6)

To agree the notes of the meeting of the Working Group held on 2 September 2021.

4. TERMS OF REFERENCE & WORK PROGRAMME (Pages 7 - 10)

To review the terms of reference and progress with the achievement of the current work programme for the Working Group.

5. CONSTITUTION - REVISIONS & AMENDMENTS (Pages 11 - 12)

To note that the following revisions or amendments have been made to the Constitution since the previous meeting of the Working Group, pursuant to the authority delegated to the Monitoring Officer.

6. CONSTITUTION - REVIEW OF ARTICLE 4 THE FULL COUNCIL TERMS OF REFERENCE SUB-PARAGRAPH 1(C) (Pages 13 - 20)

To review the list of plans and strategies listed at sub paragraph 1 (c) of Article 4 of the Constitution (see report attached).

7. DATE OF NEXT MEETING

To note that the next meeting of the Working Group will be held on 3 February 2022 at 19.00.